**COVID Officer Checklist**

Upon arrival

* Take attendance (important for contact tracing)
* Ask kids how they are feeling- send them home if they act of look ill
* Ensure that each player has no more than 1 parent/chaperone in attendance
* Have PPE (masks) and sanitizer available as needed for practice

During practice/game session

* Ensure spectators/parents/chaperones are in designated areas, maintain 6 feet of social distance, and are wearing face coverings at all times
* Monitor for the number of players/coaches on the field- no more than 25 allowed
* Confirm no more than one spectator per player
* Ensure that spectators wear facial coverings and maintain 6 feet of social distance
* Confirm that players are not sharing any equipment, food, or drink
* Ensure proper hygiene throughout practice
  + frequent hand washing/sanitizing- at least 20 seconds at a time; hand sanitizer must be alcohol based with at least 60% alcohol
  + cover coughs and sneezes with sleeves (not hands)
  + do not touch face
  + follow all state and local health protocols
* Minimize use of shared equipment. Clean and disinfect any shared equipment.

After session

* Ensure all players take their belongings
* Monitor for any waste and ask that the originator of the waste discard it in the trash receptacle.
* Do not allow players or parents to congregate in parking lots, drop off zones, etc.